

## COMMISSIONERS' MEETING MINUTES

December 13, 2016- 9:00 AM

Those present were:

Commissioner Terry Thompson

Commissioner Gary Weaver

Commissioner Kenny Schutte

Executive Director, Doyle Palmer

Administrative Assistant, Angela Davis

Guest: Jan Stevenson

K. Schutte made a motion to approve the agenda, it was seconded by G. Weaver and it was approved. G. Weaver made a motion to approve November 22 minutes it was seconded by K. Schutte and it was approved. G. Weaver made a motion to approve the Voucher Report, K. Schutte seconded and it was approved.

D. Palmer reported on a phone conference he and A. Davis had with the FAA and WSDOT regarding the CIP. The Port originally thought the Taxilane Rehabilitation and Apron Construction project was using money from 2017 and borrowing from another port to be paid back in 2018. Apparently the FAA was able to use other grant money to finish the project so no CIP money from 2017 and 2018 was used. Because of this, the CIP was changed. 2017 would be a no project year, 2018 pavement maintenance, 2019 perimeter fencing, 2020 no project, 2021 snow removal building, 2022 no project. D. Palmer explained that it can be changed if necessary, but had to come up with changes on the call because of finding out the funding changes for 2017 and 2018. A discussion was held regarding the possibility of a company building a hangar on the west side of Flight Level Zero and doing a long term lease on the ground. If this is done, a new ALP will need to be done, and could possibly be funded with CIP money.

The company putting on the drag races has asked to hold the event on March 25. They have submitted insurance and contracts to the port for review by the port attorney.

Fire hydrants in Bruce have had their annual inspection. Of the two that failed, one has been fixed and one has to be replaced. Dig'n 4 U is doing the work

D. Palmer and A. Davis met with a representative from Riedesel to discuss water storage. The water storage we currently have is not adequate for fire flow. It is recommended that we increase to at least one million gallons. The best location would be by the current elevated tank. The two could be run together with a switch so one could serve as back up if the other needed repairs or maintenance. Additionally, it was explained it's best to build a base for 3+million gallons, and add to the tank as extra storage is needed.

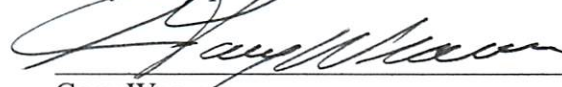
A discussion was held regarding the potential building at 48 S. Broadway.

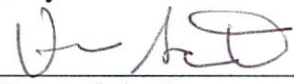
A discussion was held regarding avgas. G. Weaver is concerned that the Port's price is higher than other airports in vicinity. He thinks the Port does not have to collect sales tax when we sell gas. It was explained that when A. Davis came on board she did extensive research on this and presented it to the commissioners. It was decided that D. Palmer and A. Davis would research again to confirm. It was decided to lower the gas price to \$4.59/gallon.

Commissioners went into executive session to discuss the potential purchase of land. After executive session, K. Schutte made a motion to accept the terms of a cash sale with no contract for the Andrews property on Booker Road in the amount of \$1,925,000 to be closed in no later than 60 days and for a \$50,000 earnest money agreement to be paid when the sales agreement is drawn up. G. Weaver seconded the motion and it was approved.

There being no further business the meeting was adjourned.

  
\_\_\_\_\_  
Terry Thompson, Chairman

  
\_\_\_\_\_  
Gary Weaver

  
\_\_\_\_\_  
Kenny Schutte

  
\_\_\_\_\_  
Attest: Angela Davis, Clerk