



## COMMISSIONERS' MEETING MINUTES

September 13<sup>th</sup>, 2016- 9:00 AM

Those present were:

Commissioner Terry Thompson  
Commissioner Gary Weaver  
Commissioner Kenny Schutte

Executive Director, Doyle Palmer  
Administrative Assistant, Angela Davis

Guests: Susy Lacer

G. Weaver made a motion to approve the agenda, it was seconded K. Schutte and approved. G. Weaver made a motion to approve August 29 minutes it was seconded K. Schutte and approved. K. Schutte made a motion to approve the Voucher Report.

D. Palmer introduced Susy Lacer with Susan Lacer Consulting a possible grant writer for the Port. Discussions were held regarding different projects the Port has and funding possibilities. She presented her credentials and contract for services options.

D. Palmer reported the airport project has been completed except for the last coat on the striping of the taxi-lane. A discussion was held regarding the CIP which is due in October.

Vanlandingham will be cleaning the barrow pits in the next couple of weeks. Frontier Title required a verbiage changed on the Resolution signed last meeting. Commissioners resigned the corrected Resolution. D. Palmer spoke with Pat Boss and found out if the Port owns the land, there is grant funding available for up to \$1million for putting a rail spur on the property.

Spectrum Communications was able to refurbish the radio at the water tower, and added surge protectors. They recommended that the Port purchase a device that will contact phone the Port if communication fails. This would cost approximately \$1000. G. Weaver made a motion to purchase the device, K. Schutte second the motion and it was approved.

D. Palmer discussed water rates. With the current rate, the Bruce Water System runs at an approximate \$2000 deficit. It was recommended that Port increase the water rate to \$0.0064 per cubic foot. K. Schutte made a motion to increase the water rate to \$0.0064 effective October 1, 2016, G. Weaver second the motion and it was approved.

With the Port's current tower, there is 250,000 gallons of storage. If the well were to go down, that is barely enough to run operations in the service area for a day. With the possibility of growth in the area, the Port should consider increasing the amount of storage in the water district. Reidesel recommends a concrete silo with a pump, which requires no maintenance. Part of this would be underground. Costs would be approximately \$0.35 - \$0.50 per gallon for construction.

D. Palmer received a cost estimate for vacating the drains. Preliminary costs are estimated at \$200,000. It would be an additional \$1million to put the road, sewer and water lines in across the property.

K. Schutte made a motion to hire Susy Lacer for a 3 month contract at 8 hours per week (20%) per her fee schedule. G. Weaver second the motion and it was approved.

Commissioners went into executive session at 10:09 am to discuss potential land acquisitions. Executive session ended at 10:23 am, no decisions were made.

There being no further business the meeting was adjourned.

  
Terry Thompson, Chairman

  
Gary Weaver

  
Kenny Schutte



Attest: Angela Davis, Clerk