



COMMISSIONERS' MEETING MINUTES

September 23, 2014 – 9:00 a.m.

Those present were:

Chairman, Commissioner Gary Weaver
Commissioner Kenny Schutte
Commissioner Terry Thompson

Executive Director, Doyle Palmer
Admin Assistant, Angela Davis

Guests:

Stephen McFadden: Adams County Economic Development Council

Chairman Gary Weaver called the meeting to order.

Agenda was reviewed. D. Palmer requested amendment to add CIP under Airport, drain removal under Othello Business Park and surplus under Other. It was moved K. Schutte, seconded by T. Thompson that the agenda with amendments be approved. T. Thompson moved, and K. Schutte seconded to approve last meeting's minutes. Vouchers were approved in a motion by K. Schutte, seconded by T. Thompson.

D. Palmer reported the panel is back in the well house and the water levels are good. The transducer will not be ready for another month or so.

The meter and 6" line for the new Simplot warehouse are completed. D. Palmer will get a new contract to Simplot as the original contract was for a 2" line.

Crack sealing is scheduled for next year for the airport. D. Palmer recommends that when the contractor does the airport, the parking lot at 705 E. Hemlock be done as well. The county currently does crack sealing for the city as they are able to do jobs for other public entities. D. Palmer will find out what the cost would be.

D. Palmer requests AVGas prices be increased to \$5.75 per gallon as prices have not been changed in over four years. After discussion and comparisons with other small airports, K. Schutte recommended \$5.85. A motion was made by T. Thompson and second by K. Schutte to increase the AVGas price to \$5.85. The motion was passed.

Every year the Port must report to the FAA their Five Year CIP plan. It is due the end of October. The crack sealing for the taxi way is currently scheduled for 2017, however the Commissioners decided to move it to 2015 during the summer months as that is the best time for the sealing to take place due to the heat. Discussion was held regarding what to add to 2019, and it was decided to add equipment in order for the Port to do its own weed control out at the airport as current contractors are not able to keep up due to their own work load. CIP funds would be used to purchase the equipment necessary to do this.

D. Palmer spoke with someone in the city planners office regarding the development of 615 S. Broadway. The initial though tis to have a 50' x 200' building, however the Planner will look at the spec and let D. Palmer know his recommendation. At that point, the Port will begin contacting builders for bid proposals. A potential renter is in the process of putting a business plan together for the next meeting.

The Bruce Industrial Park feasibility study is almost done, and the Port is working with JUB to get the CERB grant application completed and to Olympia by October 6. There is a possibility of needing a special meeting around Oct. 2 in order to get the application signed by Commissioners.

A rough draft of the soccer complex was done by Meiers Engineering and presented to the commissioners. Before the Port can go much further, a meeting is necessary with WSDOT, the city and public works to discuss the intersection of Hwy 26 and Reynolds Rd. Western Washington University has volunteered to asses with budgets and planning as part of a program they have in the business department. Freemans have been notified of the potential development of FU117 and advised to contact the office before they plan for any more planting. D. Palmer received information from the Irrigation District on doing the drains. It is recommended by the Commissioners that the two phases of the drains be done this winter.

D. Palmer requested the Port sell an extra desk as surplus. The Commissioners agreed to sell the desk, and an ad will be placed in the Othello Outlook.

There being no further business, it was moved by K. Schutte and seconded by T. Thompson that the meeting be adjourned.



Gary Weaver



Kenny Schutte



Terry Thompson



Attest: Angela Davis, Clerk